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# NOTICE OF THE 2018 ANNUAL GENERAL MEETING

## **IMPORTANT NOTICE**

- Date and time of the 2018 annual general meeting (the "AGM") to be held on-site: 28 June 2019 (Friday) at 10:00 a.m.
- Reference date for determination of entitlement to attend the AGM: 28 May 2019 (Tuesday)
- Place at which the AGM will be held: Conference Room of Guangzhou Baiyunshan Pharmaceutical Holdings Company Limited (the "Company"), 45 Sha Mian North Street, Liwan District, Guangzhou City, Guangdong Province, the People's Republic of China (the "PRC")
- Manner of voting at the AGM: the manner of voting at the AGM will be both on-site and by way of network voting (applicable to A shares)

# I. INFORMATION REGARDING THE CONVENING OF THE AGM

- 1. The resolution on convening the AGM was considered and passed at the 20th meeting of the seventh session of the board of directors of the Company (the "Board").
- 2. Date and time of the AGM: 28 June 2018 (Friday) at 10:00 a.m.
- 3. Place at which the AGM will be held: Conference Room of the Company, 45 Sha Mian North Street, Liwan District, Guangzhou City, Guangdong Province, the PRC.
- 4. The convener of the meeting: the Board.
- 5. Manner of voting: the manner of voting for the AGM will be both on-site and by way of network voting (applicable to A shares).

6. The system, commencement date, ending date and voting time of the network voting (applicable to A shares):

The Company will utilize the network voting system of The Shanghai Stock Exchange. The time for casting votes via the voting platform of the trading system is the trading sessions on the date on which the AGM will be held (28 June 2019) i.e. 9:15 to 9:25, 9:30 to 11:30 and 13:00 to 15:00. The time for casting votes via network voting will be from 9:15 to 15:00 on the date on which the AGM will be held.

7. The voting procedure of accounts in respect of margin trading and securities lending, refinancing, buy-back agreement business and investors of the Northbound Trading Link:

The voting procedure of accounts in respect of margin trading and securities lending, refinancing, buy-back agreement business and investors of the Northbound Trading Link will be conducted in accordance with, among others, the relevant provisions of the Detailed Rules of the Shanghai Stock Exchange for Online Voting at Shareholders' General Meetings of Listed Companies.

8. Solicitation of shareholders' voting rights

Not applicable.

## II. MATTERS TO BE CONSIDERED AT THE AGM

- (1) To be considered and approved by way of ordinary resolution:
  - 1. Annual Report and its summary for year 2018;
  - 2. Report of the Board for year 2018;
  - 3. Report of the supervisory committee of the Company for year 2018;
  - 4. Financial report of the Company for year 2018;
  - 5. Auditors' report of the Company for year 2018;
  - 6. Proposal on the financial and operational targets and annual budget of the Company for year 2019;
  - 7. Resolution on the emoluments to be paid to the directors of the Company for year 2019:
    - 7.1 Resolution on the emoluments to be paid to Mr. Li Chuyuan (the Chairperson of the Board) for year 2019;

- 7.2 Resolution on the emoluments to be paid to Mr. Chen Mao (the Vice Chairperson of the Board) for year 2019;
- 7.3 Resolution on the emoluments to be paid to Ms. Liu Juyan (an executive director) for year 2019;
- 7.4 Resolution on the emoluments to be paid to Ms. Cheng Ning (an executive director) for year 2019;
- 7.5 Resolution on the emoluments to be paid to Mr. Ni Yidong (an executive director) for year 2019;
- 7.6 Resolution on the emoluments to be paid to Mr. Li Hong (an executive director) for year 2019;
- 7.7 Resolution on the emoluments to be paid to Mr. Wu Changhai (an executive director) for year 2019;
- 7.8 Resolution on the emoluments to be paid to Mr. Chu Xiaoping (an independent non-executive director) for year 2019;
- 7.9 Resolution on the emoluments to be paid to Mr. Jiang Wenqi (an independent non-executive director) for year 2019;
- 7.10 Resolution on the emoluments to be paid to Mr. Wong Hin Wing (an independent non-executive director) for year 2019;
- 7.11 Resolution on the emoluments to be paid to Ms. Wang Weihong (an independent non-executive director) for year 2019;
- 8. Resolution on the emoluments to be paid to the supervisors of the Company for year 2019:
  - 8.1 Resolution on the emoluments to be paid to Mr. Xian Jiaxiong (the Chairperson of the Supervisory Committee) for year 2019;
  - 8.2 Resolution on the emoluments to be paid to Ms. Li Jinyun (the supervisor representing the employees) for year 2019;
  - 8.3 Resolution on the emoluments to be paid to Ms. GaoYanzhu (a supervisor) for year 2019;
- 9. Resolution on the amounts of guarantees to be provided by the Company to secure bank loans for some of the subsidiaries of the Company;

- 10. Resolution on the application by the Company for general banking facilities not exceeding RMB4 billion;
- 11. Resolution on the entrusted borrowing and entrusted loans business between the Company and its subsidiaries;
- 12. Resolution on the application for the amounts of bank borrowing by Guangzhou Pharmaceutical Corporation, a subsidiary of the Company, and the amounts of guarantees to be provided by it to secure the bank loans for some of its subsidiaries;
- 13. Resolution on the proposed cash management of part of the temporary idle proceeds from fund raising of the Company;
- 14. Resolution on the proposed cash management of part of the temporary idle internal funds of the Company and its subsidiaries;
- 15. Resolution on the addition of a new entity which may use part of the proceeds from the fund raising of the Company;
- 16. Resolution on amendments to the rules of procedures of the Board of Directors of the Company;
- 17. Resolution on the re-appointment of Ruihua Certified Public Accountants (Special General Partnership) as the auditor of the Company for year 2019;
- 18. Resolution on the re-appointment of Ruihua Certified Public Accountants (Special General Partnership) as the auditor for the internal control of the Company for year 2019.

The above proposed resolutions were approved at the 20th meeting of the seventh session of the Board and the 14th meeting of the seventh session of the supervisory committee of the Company held on 15 March 2019, the 21st meeting of the seventh session of the Board and the 15th meeting of the seventh session of the supervisory committee of the Company held on 26 April 2019 and the 22nd meeting of the seventh session of the Board held on 8 May 2019.

- (2) To be considered by way of special resolution:
  - 19. Proposal on profit distribution and dividend payment of the Company for year 2018;
  - 20. Resolution on amendments to Articles of Association of the Company;

- 21. Resolution on granting a general mandate to the Board for issuing new shares of the Company;
  - (i) Subject to the satisfaction of the conditions set out in paragraphs (a), (b) and (c) below, an unconditional general mandate be granted to the Board to allot, issue and deal with the A shares (the "A Shares") and/or the H shares (the "H Shares") of the Company during the Relevant Period (as defined below) and to make or grant offers, agreements and options in this connection:
    - (a) save and except that the Board may make or grant offers, agreements and options pursuant to the unconditional general mandate during the Relevant Period which would or might require the exercise of such powers after the end of the Relevant Period, the unconditional general mandate may exercise only during the Relevant Period;
    - (b) the aggregate number of each of the A Shares and H Shares allotted, issued and dealt whether conditionally or unconditionally (whether pursuant to an option or otherwise) by the Board during the Relevant Period, other than the shares issued pursuant to a rights issue or the right to purchase the shares of the Company under any option scheme or similar arrangement, shall not (in the case of A Shares) exceed 20% the A Shares in issue as at the date of passing this resolution and (in the case of H Shares) exceed 20% the H Shares in issue as at the date of passing this resolution; and
    - (c) in exercising the mandate granted above, the Board must comply with the Companies Law of the PRC, the Rules Governing the Listing of Securities on The Stock Exchange of Hong Kong Limited and other applicable laws, rules and regulations of governments or regulatory authorities and have obtained approvals from the China Securities Regulatory Commission and/or other relevant PRC government departments.
  - (ii) For the purpose of this special resolution, "Relevant Period" means the period from the passing of this special resolution until whichever is the earlier of:
    - (a) the conclusion of the next annual general meeting following the passing of this special resolution;
    - (b) the expiration of a period of twelve months following the passing of this special resolution; and

- (c) the date on which the authority granted to the Board as set out in this special resolution is revoked or varied by a special resolution of the members of the Company in any general meeting.
- (iii) Subject to paragraph (i), the Board be and is hereby authorized to approve the increase in the registered capital of the Company to reflect the number of shares issued pursuant to the general mandate granted under paragraph (i) of this special resolution and to make such corresponding amendments to the articles of association of the Company to reflect the increase in the registered capital of the Company and to take such necessary actions and to complete such necessary procedures to reflect the issue of shares and the increase in the registered capital of the Company in connection with paragraph (i) of this special resolution.

The above proposed resolutions were approved at the 20th meeting of the seventh session of the Board and the 14th meeting of the seventh session of the supervisory committee of the Company held on 15 March 2019.

# III. ATTENDEES OF THE AGM AND BOOK CLOSURE PERIOD FOR HOLDERS OF H SHARES

- 1. Holders of domestic shares (A shares) and overseas listed foreign shares (H shares) whose names appear on the register of members of the Company after the end of the trading hours on 28 May 2019 (Tuesday) (including those holders of H shares who have submitted verified application documents for the transfer of shares on or before 28 May 2019 (Tuesday)) are entitled to attend the AGM. The register of members of the Company will be closed from 30 May 2019 (Thursday) to 28 June 2019 (Friday) (both days inclusive) during which no transfer of H shares will be effected. In order to determine who are entitled to attend the AGM, all share transfer documents of H shares together with the relevant share certificates must be lodged with the share registrar of the Company in Hong Kong, namely Hong Kong Registrars Limited, at Shops 1712-1716, 17/F, Hopewell Centre, 183 Queen's Road East, Wan Chai, Hong Kong, for share transfer registration no later than 4:00 p.m. on 28 May 2019 (Tuesday).
- 2. Any shareholder entitled to attend and vote at the AGM is entitled to appoint one or more proxies (whether or not he/she is a shareholder) to attend and vote at the meeting on his/ her behalf. If any shareholder appoints more than one proxy, the proxies can only vote by poll. To be valid, the proxy form and the notarially certified power of attorney and/or other documents of authorization (if any) must be delivered to the address of the Company's office (for holders of A shares) or the office address of the Company's H share registrar, Hong Kong Registrars Limited, at 17M Floor, Hopewell Centre, 183 Queen's Road East, Wan Chai, Hong Kong (for holders of H shares) no less than 24 hours before the time appointed for the holding of the AGM or any adjournment thereof.

- 3. Shareholders who intend to attend the AGM in person or by proxy should complete and return the attached reply slip by hand, by mail or by fax in accordance with the instructions printed thereon before 6 June 2019 (Thursday).
- 4. The directors, supervisors and senior management of the Company.
- 5. The lawyers and the auditors of the Company.

# IV. REGISTRATION FOR THE AGM

# 1. Methods of registration

To attend the AGM, an individual shareholder should bring along his/her identity card, shareholder account card; a proxy should bring along the proxy form, his/her identity card and the identity card of the principal and the shareholder account card for registration purpose. A legal person shareholder should bring along a copy of the business license, the proxy form signed by the legal entity, the shareholder account card and the identity card of the attendee for registration purpose.

# 2. Place and time of registration:

Registration date and time: 09:30 a.m.-11:30 a.m. and 2:30 p.m.-4:30 p.m. on 6

June 2019 (Thursday)

Place of registration: Office of the secretariat to the Board, 2nd Floor, 45 Sha

Mian North Street, Liwan District, Guangzhou City,

Guangdong Province, the PRC

## V. OTHERS

1. Address: 2nd Floor of Guangzhou Baiyunshan Pharmaceutical

Holdings Company Limited, 45 Sha Mian North Street, Liwan District, Guangzhou City, Guangdong Province,

the PRC

Postal code: 510130

Contact persons: Huang Ruimei/Tan Yanli Telephone: (8620) 6628 1217/6628 1220

Fax: (8620) 6628 1229 Email: sec@gybys.com.cn

2. Address of Shanghai Branch

Company of China Securities

Depository and Clearing Corporation

Limited:

3/F., China Insurance Building, No. 166 Lujiazui Road

East, Shanghai, the PRC

Address of Hong Kong Registrars

Shops 1712-1716, 17/F, Hopewell Centre, 183 Queen's

Road East, Wan Chai, Hong Kong

- 3. The AGM is expected to last for a day. Shareholders attending the AGM shall be responsible for their own travelling and accommodation expenses.
- 4. Reporters attending the AGM shall register before the registration time for the shareholders.

## VI. DOCUMENTS AVAILABLE FOR INSPECTION

- 1. Resolutions passed at the 20th meeting of the seventh session of the Board and the relevant announcement.
- 2. Resolutions passed at the 14th meeting of the seventh session of the supervisory committee of the Company and the relevant announcement.
- 3. Resolutions passed at the 21st meeting of the seventh session of the Board and the relevant announcement.
- 4. Resolutions passed at the 15th meeting of the seventh session of the supervisory committee of the Company and the relevant announcement.
- 5. Resolutions passed at the 22nd meeting of the seventh session of the Board and the relevant announcement.

## The Board of

# Guangzhou Baiyunshan Pharmaceutical Holdings Company Limited

Guangzhou, the PRC, 10 May 2019

As at the date of this notice, the Board comprises Mr. Li Chuyuan, Mr. Chen Mao, Ms. Liu Juyan, Ms. Cheng Ning, Mr. Ni Yidong, Mr. Li Hong and Mr. Wu Changhai as executive directors, and Mr. Chu Xiaoping, Mr. Jiang Wenqi, Mr. Wong Hin Wing and Ms. Wang Weihong as independent non-executive directors.