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NOTICE OF THE SECOND EXTRAORDINARY GENERAL MEETING IN 2020

IMPORTANT NOTICE

- Date and time of the second extraordinary general meeting in 2020 (the "**EGM**") to be held onsite: 28 August 2020 (Friday) at 10:00 a.m.
- Registration date of the EGM: 28 July 2020 (Tuesday)
- Place of the EGM: Conference Room of Guangzhou Baiyunshan Pharmaceutical Holdings Company Limited (the "Company"), 45 Sha Mian North Street, Liwan District, Guangzhou City, Guangdong Province, the People's Republic of China (the "PRC")
- Manner of the voting at the EGM: the manner of the voting at the EGM will be both on-site and by way of network voting (applicable to A shares)

I. INFORMATION REGARDING THE CONVENING OF THE EGM

- 1. The resolution on convening the EGM was considered and passed at the 2nd meeting of the eighth session of the board of directors of the Company (the "Board").
- 2. Date and time of the EGM: 28 August 2020 (Friday) at 10:00 a.m.
- 3. Place of the EGM: Conference Room of the Company, 45 Sha Mian North Street, Liwan District, Guangzhou City, Guangdong Province, the PRC.
- 4. The convener of the meeting: the Board.
- 5. Manner of voting: the manner of voting for the EGM will be both on-site and by way of network voting (applicable to A shares).

6. The system, commencement date, ending date and voting time of the network voting (applicable to A shares):

The Company will utilize the network voting system of The Shanghai Stock Exchange. The time for casting votes via the voting platform of the trading system is the trading sessions on the date on which the EGM will be held (28 August 2020) i.e. 9:15 to 9:25, 9:30 to 11:30 and 13:00 to 15:00. The time for casting votes via network voting will be from 9:15 to 15:00 on the date on which the EGM will be held.

- 7. The voting procedure of accounts in respect of margin trading and securities lending, refinancing, buy-back agreement business and investors of the Northbound Trading Link shall be conducted in accordance with, among others, the relevant provisions of the Detailed Rules of the Shanghai Stock Exchange for Online Voting at Shareholders' General Meetings of Listed Companies.
- 8. Solicitation of shareholders' voting rights

Not applicable.

II. MATTERS TO BE CONSIDERED AT THE EGM

(1) To be considered by way of special resolution:

- 1. Resolution on proposal to the general meeting on grant of general mandate to the Company for issuing medium-term notes;
- 2. Resolution on proposal to the general meeting on grant of general mandate to Guangzhou Pharmaceutical Company Limited, a controlling subsidiary of the Company, for issuing medium-term notes and super-short-term debentures.

The above resolution was approved at the 2nd meeting of the eighth session of the Board held on 8 July 2020.

(2) To be considered and approved by way of ordinary resolutions:

- 3. Resolution on re-appointment of WUYIGE Certified Public Accountants LLP as the auditors of the Company for year 2020;
- 4. Resolution on re-appointment of WUYIGE Certified Public Accountants LLP as the auditors for the internal control of the Company for year 2020.

The above resolutions were approved at the 2nd meeting of the eighth session of the Board and the 2nd meeting of the eighth session of the supervisory committee of the Company held on 8 July 2020.

III. ATTENDEES OF THE EGM AND BOOK CLOSURE PERIOD FOR HOLDERS OF H SHARES

- 1. Holders of domestic shares (A shares) and overseas listed foreign shares (H shares) whose names appear on the register of members of the Company after the end of the trading hours on 28 July 2020 (Tuesday) (including those holders of H shares who have submitted verified application documents for the transfer of shares on or before 28 July 2020) are entitled to attend the EGM. The register of members of the Company will be closed from 29 July 2020 (Wednesday) to 28 August 2020 (Friday) (both days inclusive) during which no transfer of H shares will be effected. In order to determine who are entitled to attend the EGM, all share transfer documents of H shares together with the relevant share certificates must be lodged with the share registrar of the Company in Hong Kong, namely Hong Kong Registrars Limited, at Shops 1712-1716, Hopewell Centre, 183 Queen's Road East, Wan Chai, Hong Kong for share transfer registration no later than 4:30 p.m. on 28 July 2020 (Tuesday).
- 2. Any shareholder entitled to attend and vote at the EGM is entitled to appoint one or more proxies (whether or not he/she is a shareholder) to attend and vote at the meeting on his/ her behalf. If any shareholder appoints more than one proxy, the proxies can only vote by poll. To be valid, the proxy form and the notarially certified power of attorney and/or other documents of authorization (if any) must be delivered to the address of the Company's office (for holders of A shares) or the office address of the Company's H share Registrar, Hong Kong Registrars Limited, at 17M Floor, Hopewell Centre, 183 Queen's Road East, Wan Chai, Hong Kong (for holders of H shares) not less than 24 hours before the time appointed for the holding of the EGM or any adjournment thereof.
- 3. Shareholders who intend to attend the EGM in person or by proxy should complete and return the attached reply slip by hand, by mail or by fax in accordance with the instructions printed thereon on or before 7 August 2020 (Friday). Failure to return the attached reply slip before the above deadline will not affect the attendance of eligible shareholders at the EGM.
- 4. The directors, supervisors and senior management of the Company.
- 5. The lawyers of the Company.

IV. REGISTRATION FOR THE EGM

A. Methods of registration

To attend the EGM, an individual shareholder should bring along his/her identity card, shareholder account card of the principal; a proxy should bring along the proxy form, his/her identity card and the identity card of the principal and the shareholder account card for

registration purpose. A legal person shareholder should bring along a copy of the business license, the proxy form signed by the representative of the legal entity, the shareholder account card of the principal and the identity card of the attendee for registration purpose.

B. Place and time of registration:

Registration date and time: 09:30 a.m. 11:30 a.m. and 2:00 p.m.-4:30 p.m. on 7

August 2020 (Friday)

Place of registration: Office of the secretariat to the Board, 2nd Floor, 45 Sha

Mian North Street, Liwan District, Guangzhou City,

Guangdong Province, the PRC

V. OTHERS

1. Address: 2nd Floor of Guangzhou Baiyunshan Pharmaceutical

Holdings Company Limited, 45 Sha Mian North Street, Liwan District, Guangzhou City, Guangdong Province, the

PRC

Postal code: 510130

Contact person: Huang Ruimei/Tan Yanli

Tel: (8620) 6628 1216/6628 1220

Fax: (8620) 6628 1229

Email: sec@gybys.com.cn

2. Address of Shanghai 3/F., China Insurance Building, No. 166 Lujiazui Road

Branch of China Securities East, Shanghai, the PRC

Depository and Clearing Corporation Limited:

Address of Hong Kong Shops 1712-1716, Hopewell Centre, 183 Queen's Road

Registrars Limited: East, Wan Chai, Hong Kong

3. The EGM is expected to last for half a day. Shareholders attending the EGM shall be responsible for their own travelling and accommodation expenses.

- 4. In order to cooperate with the relevant arrangements in relation to the prevention of COVID-19 coronavirus epidemic, the Company proposes to the shareholders and proxies to attend the EGM through network voting (applicable to A shares) or casting their votes by submitting the proxy form to appoint the Chairman of the EGM or Company Secretary of the Company as their proxies to vote according to their indicated voting instructions as an alternative to attending the EGM in person. Non-registered shareholders whose shares are held through the Hong Kong Securities Clearing Company Limited, banks, brokers or other custodians are advised to consult with them directly to assist in the appointment of proxy. Shareholders who intend to attend the EGM in person should pay attention to the following in addition to bringing along the relevant identification documents and materials for the meeting:
 - (i) during the journey to reach, and at, the venue of the EGM, please keep a good personal protection.
 - (ii) after arriving at the venue, please follow the staff's arrangement to register attendance, check body temperature and coordinate with other precautionary measures. Those with normal body temperature will be admitted to the venue and must wear facial mask during the entire EGM.
- 5. Reporters attending the EGM shall register before the registration time for the shareholders.

VI. DOCUMENTS AVAILABLE FOR INSPECTION

- 1. Resolutions passed at the 2nd meeting of the eighth session of the Board and the relevant announcement.
- 2. Resolutions passed at the 2nd meeting of the eighth session of the supervisory committee of the Company and the relevant announcement.

The Board of

Guangzhou Baiyunshan Pharmaceutical Holdings Company Limited

Guangzhou, the PRC, 13 July 2020

As at the date of this notice, the Board comprises Mr. Li Chuyuan, Mr Yang Jun, Ms. Cheng Ning, Ms. Liu Juyan, Mr. Li Hong, Mr. Wu Changhai and Mr. Zhang Chunbo as executive directors, and Mr. Wong Hin Wing, Ms. Wang Weihong, Mr. Chen Yajin and Mr. Huang Min as independent non-executive directors.